

Prescription Refill Guidelines

- We are asking that all patients call their pharmacy to have them **FAX us a refill request at 855-388-5350**. This will provide documentation that the refill has been communicated with the pharmacy and reduce errors in calling in medications. We also participate in e-prescriptions and your pharmacy may send the request to us electronically as well.
- Many times, prescriptions are written with a number of refills already approved. Your pharmacy would have a record of this.
- Always allow 24 hours for us to process refill requests. Be sure to call your pharmacy to confirm that your prescription is ready before going to pick it up, even if it has been 24 hours.
- Routine prescription refill requests are not processed on any day the office is closed, including weekends and holidays. Please plan accordingly and call in your refill request before you run out of your medication.
- In some cases, we may require that you schedule an office visit prior to refilling your medication(s). Please remember that this is for your health and safety.

Follow-Up Policy

We understand that it may be inconvenient for you to come into the office for a follow-up on "routine" prescription medications and that it may complicate your already hectic schedule. It is absolutely essential, however, that we request, and that you keep these appointments. Please work with us, for your health! Here are just a few of the reasons:

- Dosages may need to be adjusted for maximum effectiveness and safety.
- The Food and Drug Administration may have discovered new potential toxicities or changed dosing recommendations.
- New studies may suggest a new or different approach that would be more suitable or effective for you.